

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, December 7, 2023

RDOS Boardroom

101 Martin Street, Penticton, BC V2A 5J9



MEMBERS PRESENT: Chair M. Pendergraft, Electoral Area "A"
Vice-Chair S. Coyne, Town of Princeton
Director J. Bloomfield, City of Penticton
Director G. Bush, Electoral Area "B"
Director B. Coyne, Electoral Area "H"
Director A. Fedrigo, Electoral Area "E"
Director R. Gettens, Electoral Area "F"
Director R. Graham, City of Penticton
Director D. Holmes, District of Summerland
Director M. Johansen, Town of Oliver
Director R. Knodel, Electoral Area "C"
Director H. Konanz, City of Penticton
Director S. McKortoff, Town of Osoyoos
Director J. Miller, City of Penticton
Director S. Monteith, Electoral Area "I"
Director T. Roberts, Electoral Area "G"
Director M. Taylor, Electoral Area "D"
Director C. Watt, City of Penticton
Director J. Wiebe, Village of Keremeos
Alt. Director R. Barkwill, District of Summerland

MEMBERS ABSENT: Director M. Van Alphen, District of Summerland

STAFF PRESENT: J. Zaffino, CAO
C. Garrish, Sr. Manager of Planning Services
B. Kent, Planner I
C. Malden, Sr. Manager of Legislative Services
F. Titley, Planner II

The meeting was called to order at 1:47 pm.

A. APPROVAL OF AGENDA

MOVED and SECONDED

THAT the Agenda for the RDOS Board Meeting of December 7, 2023 be adopted as amended to remove item C.4.-**CARRIED**

A.1 Consent Agenda - Corporate Issues

MOVED and SECONDED

THAT the Consent Agenda Corporate Services be adopted.-**CARRIED**

A.1.1 Advisory Planning Commissions

A.1.1.1 Electoral Area "D" Advisory Planning Commission

THAT the Minutes of the August 14, 2023 Electoral Area "D" Advisory Planning Commission meeting be received.

A.1.1.2 Electoral Area "E" Advisory Planning Commission

THAT the Minutes of the November 14, 2023 Electoral Area "E" Advisory Planning Commission meeting be received.

A.1.2 Parks and Recreation Commissions

A.1.2.1 Naramata Parks and Recreation Commission

THAT the Minutes of the October 23, 2023 Naramata Parks and Recreation Commission meeting be received.

A.1.2.2 Kaleden Parks and Recreation Commission Minutes

THAT the Minutes of the October 24, 2023 Kaleden Parks and Recreation Commission meeting be received.

A.1.2.3 Okanagan Falls Parks and Recreation Commission

THAT the Minutes of the October 26, 2023 OK Falls Parks and Recreation Commission meeting be received.

A.1.2.4 Okanagan Falls Parks and Recreation Commission

THAT the Minutes of the November 16, 2023 OK Falls Parks and Recreation Commission meeting be received.

A.1.3 Corporate Services Committee

THAT the Minutes of the November 16, 2023 Corporate Services Committee meeting be received.

A.1.4 Environment and Infrastructure Committee

THAT the Minutes of the November 16, 2023 Environment and Infrastructure Committee meeting be received.

A.1.5 RDOS Board of Directors Meeting

THAT the Minutes of the November 16, 2023 RDOS Board of Directors meeting be received.

A.2 Consent Agenda - Development Services

MOVED and SECONDED

THAT the Consent Agenda – Development Services be adopted.-CARRIED

A.2.1 Temporary Use Permit Application – Electoral Area “I” (I2023.020-TUP)

THAT Temporary Use Permit No. I2023.020-TUP, to allow a tourist accommodation use comprising two tourist cabins at 602 Highway 3A, be approved.

B. DEVELOPMENT SERVICES - Rural Land Use Matters

B.1 Temporary Use Permit Application – Electoral Area “E” (E2023.022-TUP)

The property owner or agent was present to address the Board.

MOVED and SECONDED

THAT Temporary Use Permit No. E2023.022-TUP, to allow tourist accommodation use at 2710 Workman Place, Naramata, be denied.-**CARRIED**

Opposed: Director Bush

B.2 Development Variance Permit Application — Electoral Area “E” (E2023.032-DVP)

The property owner or agent was present to address the Board.

MOVED and SECONDED

THAT the Board deny Development Variance Permit No. E2023.032-DVP.-**CARRIED**

Opposed: Directors Bush, Knodel and Pendergraft

B.3 Development Variance Permit Application — Electoral Area “E” (E2023.033-DVP)

The property owner or agent was present to address the Board.

MOVED and SECONDED

THAT That the Board deny Development Variance Permit No. E2023.033-DVP.-**CARRIED**

Opposed: Directors Bush, Knodel, Pendergraft and Roberts

B.4 Environmentally Sensitive Development Permit (ESDP) Area Review (X2020.009-ZONE)

MOVED and SECONDED

THAT the Regional District of Okanagan-Similkameen Environmentally Sensitive Development Permit Area Update Official Community Plan Amendment Bylaw No. 2912, 2023, be read a first and second time and proceed to public hearing;

THAT the Regional District of Okanagan-Similkameen Development Procedures Amendment Bylaw No. 2500.17, 2023, be read a first and second time;

THAT the Board of Directors considers the process, as outlined in this report from the Chief Administrative Officer dated December 7, 2023, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2912, 2023, in conjunction with its Financial and applicable Waste Management Plans;

THAT the holding of a public hearing be scheduled for the Regional District Board meeting of December 21, 2023; and

THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.-**CARRIED**

Opposed: Directors Gettens and Monteith

- B.5 Official Community Plan (OCP) & Zoning Bylaw Amendment – Electoral Area “H” (H2023.009-ZONE)

The property owner or agent was present to address the Board.

MOVED and SECONDED

THAT the Electoral Area “H” Official Community Plan Amendment Bylaw No. 2497.16, 2023, and the Electoral Area “H” Zoning Amendment Bylaw No. 2498.27, 2023, be denied.-**DEFEATED**

Opposed: Directors Bush, B. Coyne, Fedrigo, Gettens, Knodel, Monteith, Pendergraft, Roberts and Taylor

MOVED and SECONDED

THAT the Electoral Area “H” Official Community Plan Amendment Bylaw No. 2497.16, 2023, and the Electoral Area “H” Zoning Amendment Bylaw No. 2498.27, 2023, be read a first and second time and proceed to public hearing;

AND THAT the Board of Directors considers the process, as outlined in the report from the Chief Administrative Officer dated December 7, 2023, to be appropriate consultation for the purpose of Section 475 of the *Local Government Act*;

AND THAT, in accordance with Section 477 of the *Local Government Act*, the Board of Directors has considered Amendment Bylaw No. 2497.16, 2023, in conjunction with its Financial and applicable Waste Management Plans;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of January 4, 2024;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*.-**CARRIED**

- B.6 Zoning Bylaw Amendment – Electoral Area “E” (E2023.008-ZONE)

MOVED and SECONDED

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.24, 2023, be adopted.-

CARRIED

Opposed: Directors B. Coyne and Fedrigo

C. PUBLIC WORKS

C.1 Support for Applications to the Infrastructure Planning Grant Program

MOVED and SECONDED

THAT the Board of Directors support the following applications to the Local Government Infrastructure Planning Grant Program for the following projects:

- Skaha Estates Improvement District Engineering Assessment
- Willowbrook Water System Master Plan Update
- Naramata Water System Master Plan Update
- SCADA Master Plan Update-**CARRIED**

C.2 Organic Processing Center Unit Costs - For Information

This item was discussed in Committee and there were no further questions.

C.3 Organics Processing Center – Consultant RFP Award

MOVED and SECONDED

THAT the Regional District award the “Penticton Organic Processing Center” contract to AECOM Canada Ltd, for the purposes of designing, providing contract administration and commissioning a new composting facility, in the amount of \$1,928,585 plus applicable taxes.-**CARRIED**

Opposed: Director Fedrigo

D. FINANCE

D.1 Reserve Expenditure Bylaw and Budget Amendment for Fire Department Capital Purchases

MOVED and SECONDED

THAT Bylaw No. 2988.01, 2023, being a bylaw to amend the 2023-2027 Five Year Financial Plan, be read a first, second and third time and be adopted.

THAT Bylaw No. 3054, 2023 being a bylaw to authorize an expenditure of \$296,000 for a cab and chassis for the Kaleden Fire Department, be read a first, second and third time and be adopted.

THAT Bylaw No. 3055, 2023 being a bylaw to authorize an expenditure of \$26,000 for UTV for the Anarchist Fire Department, be read a first, second and third time and be adopted.

THAT Bylaw No. 3056, 2023 being a bylaw to authorize an expenditure of \$160,000 for a Type II structure protection trailer and \$100,000 for a Command/Duty Truck for the Willowbrook Fire Department, be read a first, second and third time and be adopted.

THAT Bylaw No. 3059, 2023 being a bylaw to authorize an expenditure of \$206,000 for a Type II structure protection trailer for the Keremeos Fire Department, be read a first, second and third time and be adopted.-**CARRIED**

- D.2 Willowbrook Fire Hall Expansion & Upgrades – Design/Build Services Contract Award Revision Request

MOVED and SECONDED

THAT a contract for the Design & Construction of the Willowbrook Fire Hall – Expansion and Upgrades that was awarded to Smart Kitchen Solution (SKS) Inc. on April 20th, 2023 in the amount of \$388,900 be approved by the Board to be revised to \$589,268, plus applicable taxes.-**CARRIED**

E. LEGISLATIVE SERVICES

- E.1 Oliver and District Parks and Recreation Services

MOVED and SECONDED

THAT Bylaw No. 2942.01, 2023, being a bylaw to combine the fine services currently managed by the Oliver and District Parks and Recreation Society into one service, be adopted.-**CARRIED**

MOVED and SECONDED

THAT the Board of Directors approve the Management Agreement between the Town of Oliver and the Regional District of Okanagan-Similkameen for the assumption by the Town of Oliver for the provision of parks and recreation services as established under the Bylaw No. 2942, as amended.-**CARRIED**

F. CAO REPORTS

- F.1 Verbal Update

G. OTHER BUSINESS

- G.1 Chair's Report

- G.2 Directors Motions

- G.2.1. Notice of Motion – Director Gettens

THAT the Board of Directors review the current RDOS Correspondence Policy with respect to privacy and confidentiality of public submissions.

G.3 Board Members Verbal Update

H. ADJOURNMENT

MOVED and SECONDED

THAT the meeting adjourn at 3:28 pm.-**CARRIED**

APPROVED:

"Original signed by:"

M. Pendergraft, Chair

CERTIFIED CORRECT:

"Original signed by:"

Corporate Officer