



**Regional District of Okanagan-Similkameen**

101 Martin Street, Penticton, BC V2A 5J9  
 Telephone: (250) 490-4205 Fax: (250) 492-0063  
 Toll Free (BC/Alberta): 1-877-610-3737  
 E-mail: [buildinginfo@rdos.bc.ca](mailto:buildinginfo@rdos.bc.ca) Website: [www.rdos.bc.ca](http://www.rdos.bc.ca)

# APPLICATION FOR SITING / TEMPORARY BUILDING/STRUCTURE

(for a period not to exceed one year)

Fees for Application		Application Fee	Title Search \$25 if applicable	Total
<input type="checkbox"/>	Siting of Storage Container	\$175		
<input type="checkbox"/>	Temporary Placement of Building/Structure	\$175		
<b>FOR OFFICE USE ONLY</b>				
Folio #		Date Paid		Receipt #

### OWNER INFORMATION

(add additional page if more than two owners)

Registered Owner:		Registered Owner:	
Mailing Address:		Mailing Address:	
Tel. (daytime)	Other	Tel. (daytime)	Other
E-mail		E-mail	

### AGENT INFORMATION

(if applicable, attach Letter of Authorization)

Name:			
Mailing Address:			
Town/Province:		Postal Code:	E-mail:
Tel. (home)	(work)		

### Section 2 – Property Under Application

Civic address of property:							
Lot		Block		District Lot		Plan	
Parcel Identifier							

### Section 3 – Application Details

<b>Temporary Placement</b> Reason for temporary placement: _____ _____
Duration of placement (less than one calendar year): _____
<b>What type of building/structure being placed?</b> <input type="checkbox"/> Steel shipping container (sea-can) <input type="checkbox"/> Steel building / quonset (CSA A660) <input type="checkbox"/> Temporary Office (Atco, Britco type) <input type="checkbox"/> Placement of manufactured building (not as dwelling) <input type="checkbox"/> Other – describe: _____
Proposed use of building/structure: _____

### Section 4 – Accompanying Documents (must be presented with application)

<input type="checkbox"/>	<b>Site plan</b> of the property showing the <b>location</b> of the building/structure under application, with distances to all property lines, parking & loading spaces (if applicable).
<input type="checkbox"/>	<b>Plans &amp; supporting documents</b> (ie. proof of CSA standard or proof of compliance with BC Building Code) showing the construction details of the building/structure, including an elevation drawing showing the height from grade to the top of the structure.

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## DECLARATION

I/We, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

\_\_\_\_\_  
Signature of Registered **Owner /Agent**  
(or Authorized Signatory of Corporation\*)

\_\_\_\_\_  
Signature of Registered **Owner /Agent**  
(or Authorized Signatory of Corporation\*)

\_\_\_\_\_  
Name of Registered **Owner /Agent** (print)

\_\_\_\_\_  
Name of Registered **Owner /Agent** (print)

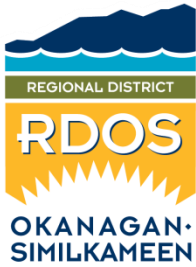
\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**\*if owner is a company or corporation, proof of signing authority is also required**

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Protecting your personal information is an obligation the Regional District of Okanagan-Similkameen takes seriously. Our practices have been designed to ensure compliance with the privacy provisions of the Freedom of Information and Protection of Privacy Act (British Columbia) ("FIPPA"). Any personal or proprietary information you provide to us for this permit application, is collected, used and disclosed in accordance with FIPPA. Contact the Freedom of Information Officer at the Regional District Okanagan-Similkameen for information.



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# Owner’s Undertaking

**Property address:** \_\_\_\_\_

**Legal description:** \_\_\_\_\_

1. This undertaking is given by the undersigned, as the owner of the property described above, with the intention that it be binding on the owner and that the Regional District will rely on same.
2. I confirm that I have applied for a building permit pursuant to “Regional District Building Bylaw No. 2805, 2018 (the “Bylaw”) and that I have carefully reviewed and fully understand all of the provisions of the Bylaw and in particular, understand, acknowledge and accept the provisions describing the purpose of the Bylaw, the conditions under which permits are issued, the disclaimer of warranty or representation and the limited extent of the scope of the Bylaw and inspections thereunder.
3. Without in any way limiting the foregoing, I acknowledge fully that it is my responsibility to ensure compliance with the Building Code and the Bylaw whether any work to be performed pursuant to the permit applied for is done by me, a contractor or a registered professional.
4. I am not in any way relying on the Regional District or its building officials, as defined under the Bylaw, to protect the owner or any other persons as set out in Part 3 of the Bylaw and I will not make any claim alleging any such responsibility or liability on the part of the Regional District or its building officials.
5. I hereby agree to indemnify and save harmless the Regional District and its employees from all claims, liability, judgments, costs and expenses of every kind which may result from negligence or from the failure to comply fully with all bylaws, statutes and regulations relating to any work or undertaking in respect of which this application is made.
6. I am authorized to give these representations, warranties, assurance and indemnities to the Regional District.

\_\_\_\_\_  
Signature of Registered **Owner**  
(or Authorized Signatory of Corporation\*)

\_\_\_\_\_  
Signature of Registered **Owner**  
(or Authorized Signatory of Corporation\*)

\_\_\_\_\_  
Name of Registered **Owner** (print)

\_\_\_\_\_  
Name of Registered **Owner** (print)

\_\_\_\_\_  
Date of Acknowledgement

\_\_\_\_\_  
Date of Acknowledgement

**\*if owner is a company or corporation, proof of signing authority is also required**