



Competition No. 23-34E

Emergency Support Services Specialist Community Services Temporary, Contract

Located in the south-central region of B.C., the Regional District of Okanagan-Similkameen covers an area over 10,400 km² and is renowned for its orchards, vineyards and golf courses, as well as its widely varied landscape including deserts, mountains and valleys, pristine lakes and outdoor recreational opportunities.

The Regional District of Okanagan-Similkameen is currently recruiting for a temporary, part-time Emergency Support Services (ESS) Specialist to join the Emergency Services team on a contract basis.

The ESS Specialist will provide direction, leadership and support for the RDOS and municipal ESS volunteers within the scope of the RDOS Emergency Management Program. The incumbent will ensure continuous leadership for the volunteers in order to train, practice and support the community with preparedness, response and recovery of emergencies within the area. During an activation of the Emergency Operations Centre (EOC), the incumbent will assist in the role of ESS Branch Coordinator. In this capacity, the Incumbent will work with the RDOS Emergency Program Coordinator to ensure continuous improvement of the ESS Program.

QUALIFICATIONS:

- Current Justice Institute of BC certificates in the following: Introduction to Emergency Management in Canada; Introduction to ESS; Introduction to Reception Centre, Registration and Referrals; Emergency Support Services Director; and ERA for Management.
- Thorough knowledge of the BC Emergency Management Systems and Incident Command Systems and the roles and responsibilities of the local authority under the BC Emergency Program Act.
- Experience in developing and delivering comprehensive training packages including evaluation mechanisms.
- Strong interpersonal, leadership and conflict resolution skills with the ability to support a volunteer program.
- Experience working within an Emergency Operations Centre would be an asset.
- Demonstrated computer skills in Microsoft Office Suite (Outlook, Word, and Excel).
- Ability to quickly respond to emergencies and work various shifts to meet operational requirements including extended hours under stressful conditions, particularly during emergency situations.
- Ability to pass and maintain a criminal record check.
- Valid BC Driver's Licence.

This is a temporary, part-time contract position. The initial term of the contract is approximately 16 hours per week until the available funding is exhausted. The term may be extended depending on available funding. The hourly rate for the position is \$30.00 plus 4% in lieu of vacation.

Qualified individuals are invited to submit their application in PDF format quoting **Competition No. 23-34E** by **4:00 pm, Sunday, June 18, 2023** to:

Human Resources Department

Email: hr@rdos.bc.ca

We thank all applicants for their interest, however, only those candidates selected for further consideration will be contacted. This position is only open to those legally entitled to work in Canada.