




# BEFORE HAULING BURNED MATERIAL - CAMPBELL MTN and OLIVER LANDFILLS

## Request & Confirm Your Landfill Appointment

Accepted at the Penticton (Campbell Mountain) Landfill and Oliver Landfill

**24-hour notice & email confirmation required PRIOR TO HAULING**

 **Complete This Form:** Save-as to your desktop, complete, save again & attach to email (see below).

ADDRESS of Burned Structure: \_\_\_\_\_

AGE of Structure: \_\_\_\_\_

DATE Structure Burned: \_\_\_\_\_

NAME of Person submitting this REQUEST: \_\_\_\_\_

HAULER (Company Name): \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_


Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

E-mail: \_\_\_\_\_

LANDFILL:  Penticton (Campbell Mountain)

Oliver *Refer to Landfill Hours of Acceptance to request date/time when burned material may be accepted.*

 EXPECTED HAUL DATE(S): \_\_\_\_\_

APPROXIMATE ARRIVAL TIME(S): \_\_\_\_\_

Estimated Number of Loads: \_\_\_\_\_ Type of Haul Vehicle: \_\_\_\_\_ License Plate: \_\_\_\_\_

**>> INFORM SCALE ATTENDANT when hauling last load OR if additional haul dates are required. <<**

### Request & Confirm Your Landfill Appointment By E-Mail

- A. In your Email Subject line, state “**Burned Structure**” and include the **Burned Structure Address**.
- B. Attach the Hazard Assessment Report and if applicable, Clearance Letter.
- C. Attach Landfill disposal receipts of hazardous materials removed, if applicable.

#### Before sending email notification:

- D. Set email to request a Read Receipt.
- E. To set a read receipt, click on Options, and then click, **Request a Read Receipt**.

#### Email the notification, this form & attachments to:

Michael Cross [mcross@rdos.bc.ca](mailto:mcross@rdos.bc.ca) & Wendy Bennett [wbennett@rdos.bc.ca](mailto:wbennett@rdos.bc.ca)

- F. Please note: receiving a Read Receipt provides confirmation that the 24 hour notice has been received, but
- G. A **Confirmation E-mail Meeting Request** will be issued by RDOS to confirm your Landfill Appointment date & time.
- H. Click **ACCEPT** if the date and time is acceptable.

Landfill Hours Of Acceptance For Burned Material:
<b>NOT ACCEPTED ON Stat Holidays &amp; Boxing Day</b>
<b>Campbell Mountain (Penticton):</b> Monday – Friday 9:00 a.m. to 3:00 p.m.
<b>Oliver Landfill:</b> March 1 <sup>st</sup> to Nov 30 <sup>th</sup> : Monday – Friday 11:00 a.m. to 3:00 p.m.
Dec 1 <sup>st</sup> to Feb 29 <sup>th</sup> : Monday – Friday 1:00 p.m. to 3:00 p.m.

**DO NOT ARRIVE at the Landfill until the RDOS Confirmation E-mail is received and ACCEPTED by you.**