



REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

REQUEST FOR PROPOSALS

**SUPPLY AND DELIVERY OF A RECONDITIONED or REBUILT LANDFILL
COMPACTOR**

September 29, 2022

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
RFP – SUPPLY AND DELIVERY OF A RECONDITIONED or REBUILT LANDFILL
COMPACTOR

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DEFINITIONS:

“**PROPONENT**” means the responder to this RFP.

“**PROPOSAL**” means a proposal to carry out the Work submitted by a Proponent in response to this RFP.

“**REGIONAL DISTRICT**” or “**RDOS**” means the Regional District of Okanagan-Similkameen.

“**RFP**” means this Request for Proposals.

“**WORK**” means and includes anything and everything required to be done for fulfillment and completion of the Project in accordance with this RFP and Proposal.

1. INTRODUCTION

1.1. BACKGROUND

The Oliver Sanitary Landfill, operated by the RDOS, is located approximately six kilometers southeast of the Town of Oliver, British Columbia, within the Regional District of Okanagan-Similkameen. The Site is accessed from Black Sage Road via Saddle Ridge Road which enters at the southwest corner of the property. The RDOS is in the process of taking over site operations from a contractor, and is seeking to acquire equipment to operate the landfill.

1.2. PURPOSE

The purpose of this RFP is to obtain one (1) reconditioned/rebuilt landfill compactor- CAT 816 or larger (operating weight of $\geq 23,000$ kg) for use at the Oliver Sanitary Landfill, in Oliver British Columbia.

2. INSTRUCTIONS TO PROPONENTS

2.1. SUBMISSION OF PROPOSALS

Proponents are to complete the attached template cover page (Appendix A) and specification table (Appendix B). It is preferred that any alternate submissions be submitted as separate and distinct proposals.

Proponents should submit one (1) copy of their Proposals via post, courier or email.

Proposal submissions must be delivered to the RDOS at the following address:

**Andrew Reeder, Manager of Operations
Regional District of Okanagan-Similkameen
101 Martin Street,
Penticton, BC V2A 5J9**

Email: info@rdos.bc.ca

Proposals must be received on or before the **Closing Time** of:

TIME: **10:00 AM local time**

DATE: **Tuesday, October 25th, 2022**

The Proponent is responsible for ensuring its Proposal is received at the address set out above by the Closing Time.

Proponents wishing to make revisions to their Proposals after submission but prior to the Closing Time may do so by submitting the revisions by hard copy as listed above.

Proposals received after the Closing Time will not be considered and will be returned.

2.2. ENQUIRIES

Proponents must carefully examine the RFP documents and the Project information to fully understand existing conditions, site limitations, and any other factor that may affect the Work. No consideration will be given after submission of a Proposal to any claim that there was any misunderstanding with respect to undertaking of the Work.

Proponents finding discrepancies or omissions in this RFP, or having doubts as to the meaning or intent of any provisions therein, should immediately notify the Regional District Project Contact listed below. If there are any changes, additions, or deletions to the RFP, Proponents will be advised by means of an Addendum issued by the Regional District. All Addenda will become part of the RFP. Receipt of Addenda should be acknowledged by the Proponent in their submission.

Verbal discussions between the Proponent and the RDOS (including Regional District directors, trustees, management, or staff) shall not become a part of the RFP or modify the RFP unless confirmed by written Addendum.

The Project Contact for this RFP is:

Doug Reeve, Project Coordinator. Email dreeve@rdos.bc.ca

All enquiries related to this RFP should be directed in writing to the RDOS Project Contact named above. All Project enquiries must be submitted by **Tuesday October 18th at 12:00 noon, local time.**

3. GENERAL TERMS OF PROPOSAL PROCESS

3.1. PROPOSAL PREPARATION COSTS

All expenses incurred by the Proponent in preparation and submission of a Proposal are to be borne by the Proponent. The RDOS shall not be responsible for any costs involved in or associated with any meetings, discussion or negotiation following submission that may or may not result in acceptance of a Proposal and award of a contract.

3.2. PROPOSAL EVALUATION

Proposals will be evaluated by a team appointed by the RDOS, using the evaluation criteria provided below. The evaluation team may consider other criteria that, at their discretion, is relevant to the evaluation process. Any criteria considered will be used in the evaluation of all Proposals.

The Regional District, at its sole discretion, reserves the right to:

- reject any or all Proposals whether complete or not,
- reject any Proposal it considers not in its best interests,
- waive any minor irregularity or insufficiency in any Proposal submitted,
- not be liable for misunderstandings or errors in the Request for Proposals,
- issue addenda to the Request for Proposals,
- contact references provided by the Proponents,
- retain independent persons or contractors for assistance in evaluating Proposals,
- request points of clarification to assist the Regional District in evaluating Proposals,
- negotiate changes with the successful Proponent,
- select a Proposal with a higher price if it offers greater value, and
- withdraw the Request for Proposals.

Proposal evaluation criteria:

Step 1 - Mandatories	YES	NO
Proposal received by closing time		
Delivery available by March 15 2023		
Step 2:	Assigned Points	Awarded Points
Model Year	5	
Equipment Use History (hours, etc)	10	
Service History (rebuilt/refurbished)	20	
Equipment Details	15	
Warranty	10	
Price	40	

3.3. PROPOSAL CONFIDENTIALITY

All Proposal submissions become the property of the RDOS and will not be returned. The Regional District reserves the right to make copies of Proposals for its internal review and for review by its financial, accounting, legal, and technical consultants.

Proponents should be aware that the RDOS is a “public body” as defined in and subject to the provisions of the *Freedom of Information and Protection of Privacy Act*. **If the Proponent believes any of the information provided by them in their Proposal is confidential, then they should identify it as such and provide a rationale as to why it should not be released under “Freedom of Information” legislation.**

The rationale for keeping information confidential under this legislation includes:

- a) Trade secrets of the Proponent;
- b) Financial, commercial, scientific or technical information, the disclosure of which could reasonably be expected to result in material financial loss or gain or could reasonably be expected to prejudice the competitive position of the Proponent; or
- c) Information the disclosure of which could be reasonably expected to interfere with contractual or other negotiations of the Proponent.

3.4. CONFLICT OF INTEREST

Proposals must disclose any actual or potential conflicts of interest and existing business relationships the Proponent may have with the RDOS, its elected or appointed officials or employees. The Regional District may rely on such disclosure.

3.5. NO COLLUSION

Except as otherwise specified or as arising by reason of the provision of the contract documents, no person whether natural, or body corporate, other than the Proponent has or will have any interest or share in this Proposal or in the proposed contract which may be completed in respect thereof. By submission of a Proposal, the Proponent certifies that there is no collusion or arrangement between the Proponent and any other actual or prospective Proponents in connection with Proposals submitted for this Project and the Proponent has no knowledge of the contents of other Proposals and has made no comparison of figures or agreement or arrangement, express or implied, with any other party in connection with the making of the Proposal.

3.6. LITIGATION

Proponents who, either directly or indirectly through another corporation or entity, have been or are in litigation, or who have served notice with intent to proceed with court action against the Regional District in connection with any contract for works or services, may be considered ineligible Proponents. Receipt of Proposals from such Proponents may be disqualified from the evaluation process.

3.7. NO CONTRACT

This RFP is not a tender and does not commit the RDOS in any way to select a preferred Proponent. By submitting a Proposal and participating in the process as outlined in this RFP, Proponents expressly agree that no contractual, tort or other legal obligation of any kind is formed under or imposed on the Regional District by this RFP or submissions prior to the acceptance of a Proposal and issuance of a purchase order.

3.8. ACCEPTANCE OF PROPOSAL

The acceptance of a Proposal will be made in writing from the RDOS, and will be sent to the successful Proponent at the address given in the submitted Proposal. Following acceptance, the Proponent is expected to enter into a contract with the Regional District to perform the works set out in their Proposal. Acceptance of a Proposal is subject to approval by the RDOS Board of Directors.

3.9. INNOVATION

The Proponent is encouraged to include innovative, alternative, or unique solutions to the Proposal subject that may, along with other things, indicate cost initiatives, reduced environmental impacts, reduced risk, etc. Any alternative Proposals submitted should include all the requirements of the original RFP with costs identified for comparative purposes.

4. SCOPE OF WORK AND DELIVERY LOCATION/TIME

4.1. SCOPE OF WORK

The Scope of Work is for the supply and delivery of One (1) reconditioned/rebuilt landfill compactor- CAT 816 or larger ($\geq 23,000$ kg operating weight).

The landfill compactor shall be delivered fully assembled, full of all lubricants and fuels and ready for operation. A detailed inspection certificate must be submitted upon award from a licensed garage including, but not limited to, details on the engine, power train, hydraulics and overall mechanical operating condition and physical condition. The inspection report can be completed on the garage's or Province's inspection form.

The RDOS reserves the right to perform its own inspection as a pre-condition of award.

The successful Proponent shall supply the RDOS with physical copies of one (1) operator's manual, one (1) parts book, one (1) service and repair manual, and digital copies of each.

4.2. DELIVERY LOCATION

Delivery location for the landfill compactor will be the Oliver Sanitary Landfill at 498 Saddle Ridge Rd, Oliver BC.

4.3. DELIVERY DATE

Delivery of the Landfill Compactor is required no later than March 15 2023.

APPENDIX B – TECHNICAL SPECIFICATIONS

Type of Equipment: Reconditioned or Rebuilt Landfill Compactor – Model CAT 816 or larger (≥25,000kg operating weight)

ITEM	SPECIFICATIONS	YES	NO	Provide Details (reference additional pages as necessary)
1.	Model: CAT 816 or larger (≥25,000kg)			
	Model			
	Year			
	Operating Weight			
	Serial number			
2.	Equipment Use History			
	Frame Hours (10,000 or less preferred)			
	Engine Hours			
	Idle Hours			
	Previous Owner(s)			
	Major Historical Damage (>\$25k)			
3.	Service History			
	Cat Certified Rebuild			
	Cat Certified Power Train			
	Cat Certified Component Rebuild			
	Engine			
	Transmission			
	Torque Converter			
	Supplier Rebuild (list components)			
	Supplier Service (list components)			
	Parts Replacement (list components)			
	Other			
4.	Equipment Details			
	Tier 3 Emissions or better			
	Wheels (cleat style)			
	Cleat Wear (20% or less preferred)			
	Previously Rebuilt			
	Landfill Blade c/w Trash Rack (describe)			
	Cab Filtration (describe)			
	Cab Air Conditioning			
	Cab Noise Suppression (describe)			
	Cab Seating (describe)			
	Fire Suppression (describe)			
	No Spin Differentials			

	Back-up Alarm and Camera			
	Mirrors			
	Lights			
	Guards			
	Striker Bars			
	Radio, wipers			
	Non-OEM Equipment (list)			
	Other			
5.	Warranty			
	Dealer supported warranty 3 years/5000 hours			
	Other			
6	Price			
	Base Price (Canadian Dollars)			
	Options Price (list options and price)			
	Import tax (i.e. duty, excise etc.; list separately)			
	GST			
	PST			
	Delivery to Oliver, British Columbia			
	TOTAL BASE PRICE WITH ALL TAXES AND DELIVERY (EXCLUDING OPTIONS)			
	TOTAL VALUE OF OPTIONS INCLUDING ALL TAXES			

The following attachments form part of this proposal (list):

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-END OF PROPOSAL SUBMISSION-