



Regional District of Okanagan-Similkameen
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Soil Removal and Deposit Bylaw Amendment Application

It is recommended that applicants consult Development Services staff prior to submitting an application. This application will not be accepted unless it is complete and the required fee and plans are attached.

OWNER INFORMATION (please add an additional page if more than two owners)

Name:		Name:	
Address:		Address:	
City/Town:		City/Town:	
Province:	Postal Code:	Province:	Postal Code:
Day Phone:	Cell Phone:	Day Phone:	Cell Phone:
Email:		Email:	

AGENT INFORMATION (if applicable)

Name:			
Address:	City/Town:	Province:	Postal Code:
Day Phone:	Cell Phone:		
Email:			

NOTICE OF COLLECTION OF PERSONAL INFORMATION:

Personal information on this form is collected for the purpose of processing this application and for administration and enforcement. The personal information is collected under the authority of the Local Government Act and the bylaws of the Regional District Okanagan-Similkameen. Documentation / information submitted in support of this application can be made available for public inspection pursuant to the Freedom of Information and Protection of Privacy Act. Contact the Freedom of Information Officer at the Regional District Okanagan-Similkameen for information.

PROPERTY DESCRIPTION

Civic address:		Electoral Area: F			
Legal Description					
Lot:	Plan:	Block:	District Lot:	Section:	Township:
Current land use:					
Surrounding land uses:					
Current method of sewerage disposal:		<input type="checkbox"/> Community Sewer	<input type="checkbox"/> Septic Tank	<input type="checkbox"/> Other	
Current method of water supply:		<input type="checkbox"/> Community Water	<input type="checkbox"/> Well	<input type="checkbox"/> Other	
Any restrictive covenants registered on the subject property:			<input type="checkbox"/> No <input type="checkbox"/> Yes (if YES, attach details)		
Any registered easements or rights-of-ways over the subject property:			<input type="checkbox"/> No <input type="checkbox"/> Yes (if YES, attach details)		
Agricultural Land Reserve: <input type="checkbox"/> No <input type="checkbox"/> Yes		Is ALC approval required: <input type="checkbox"/> No <input type="checkbox"/> Yes			
Does the subject property possess a legal road access:			<input type="checkbox"/> No <input type="checkbox"/> Yes (if NO, provide details)		
Development Permit Area Designations:					
<input type="checkbox"/> Watercourse	<input type="checkbox"/> Multiple Family	<input type="checkbox"/> Protection of Farming	<input type="checkbox"/> Commercial		
<input type="checkbox"/> Environmentally Sensitive	<input type="checkbox"/> Industrial	<input type="checkbox"/> Naramata Townsite	<input type="checkbox"/> Hillside		

DEVELOPMENT INFORMATION:

Please provide a general description of the proposed development, including the total amount of soil to be removed or deposited on the property and for what purpose:

REQUIRED DOCUMENTATION:

All plans and drawings referred to in this section should be submitted with one full scale and one reduced (11 x 17) copy suitable for black and white reproduction. When possible, digital versions should also be included.

- Certificate of Title** – copies of titles should be dated no more than 30 days prior to the date of application. Copies of titles are available from the Land Titles Office, or through a Government Agent’s Office, a notary, lawyer or search company. The Regional District is also able to obtain a copy of a title at a cost of \$25.00.
- Agent Authorization** (if applicable) – signature requirements on Page 4 of this application form
- Context Map** – showing all areas affected by the bylaw amendment, including existing zone(s), adjacent properties and roads, watercourses and other significant natural features.
- Technical Documentation** – a geotechnical assessment report prepared by a qualified professional is required. Please refer to Section 1(d) (Hillside Development Permit Application Requirements) of Schedule 3 (Application for a Development Permit) of the [Development Procedures Bylaw No. 2500, 2011](#) for specific reporting requirements.
- Proposal Summary** – a description of the proposed soil activities, including:
 - an explanation of why soil deposition and/or removal needs to be undertaken and how it relates to a permitted use of the land under the applicable zoning bylaw;
 - the total volume and a general description of the soil that is to be deposited or removed, including anticipated changes in site elevation; and,measures to address any resulting dust, dirt and noise issues related to the proposed activities.
- Site Plan** – drawn to scale and showing dimensions, shall include the following (as applicable):
 - Dimensions and boundaries of property lines, rights-of-way, existing covenant areas and easements;
 - Location and dimensions of all buildings and structures;
 - Location of all existing public utilities and private infrastructure such as water lines, wells, and septic fields, including sizes;
 - proposed road access location and internal driveway access to soil activity site;
 - Location of any physical or topographical constraints such as geotechnical hazard classifications, watercourses, ravines, wetlands, steep slopes, bedrock outcrops, etc.; and,The location of the soil that is to be deposited or removed, including site elevations.
- Site Notification** – to be prepared in accordance with the specifications contained in the Regional District’s Development Procedures Bylaw, and proof of the sign on the subject property included at the time of making application (i.e. photos).
- Contaminated Sites Profile** – a site disclosure statement of the site from which any soil proposed for deposit originated prepared in accordance with Schedule 1 of the *Contaminated Sites Regulation*.
- Ministry of Transportation and Infrastructure Requirements** – a copy of any requirements the Ministry of Transportation and Infrastructure has imposed in relation to road maintenance and cleanup during and after the proposed soil deposition and/or removal works.

Additional material or more detailed information may be requested by the Regional District upon review of the application.

AGENT AUTHORIZATION:

If the registered owner(s) of the subject property elects to have someone act on their behalf in submission of this application this section must be completed:

As owner(s) of the land described in this application, I/we hereby authorize: _____
to act as applicant in regard to this land development application. (Print Name)

Signature of Owner:	Date:
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Signature of Owner:	Date:
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DECLARATION:

I, the undersigned, hereby certify that the information provided with respect to this application is full and complete and is, to the best of my knowledge, a true statement of the facts related to this application.

Signature of Owner or Authorized Agent

Date

Print name of Owner or Authorized Agent