

**TO:** Board of Directors

**FROM:** J. Zaffino, Chief Administrative Officer

**DATE:** September 18, 2025

**RE:** Business Licencing Regulation Bylaw – Tourist Accommodation Uses (X2025.001-BLR)

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### **Administrative Recommendation:**

**THAT Business Licence Regulation Amendment Bylaw No. 3100.01, 2025, and Fees and Charges Amendment Bylaw No. 3097.02, 2025, be adopted.**

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### **Purpose:**

The purpose of this report is to introduce business licence regulations in relation to “tourist accommodation” uses in Electoral Area “E”.

### **Strategic Priorities:**

5.1 Establish Regional Policy Framework

### **Background & Analysis:**

At its meeting of August 21, 2025, the Regional District Board resolved to approved third reading of the amendment bylaw.

At its meeting of September 4, 2025, the Regional District Board resolved to defer consideration of the amendment bylaw to the regular Board meeting of September 18, 2025.

### **Financial Implications:**

Based upon a review of the fees being charged by other local governments in the Okanagan, Administration considers the proposed \$200 fee to be appropriate but is aware that a higher fee may be required in future if the intent is for the program to run on a full cost recovery basis.

### **Communication Strategy:**

The proposed bylaw amendments have been notified in accordance with the requirements of the *Community Charter*.

### **Alternatives:**

1. THAT first, second and third readings of the Business Licence Regulation Amendment Bylaw No. 3100.01, 2025, and Fees and Charges Amendment Bylaw No. 3097.02, 2025, be rescinded and the bylaws abandoned.

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Will a PowerPoint presentation be presented at the meeting?      No

**Respectfully submitted:**

"Ben Kent"  
B. Kent  
Planner II

**Endorsed By:**

  
C. Garrish  
Senior Manager of Planning

**Endorsed By:**

  
A. Fillion  
Managing Director, Dev. & Infrastructure