

**REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN
BOARD POLICY**

POLICY: UBCM Meeting Requests Policy

AUTHORITY: Board Resolution dated June 4, 2020

POLICY STATEMENT:

The Regional District of Okanagan-Similkameen endeavours to develop clear, concise requests for meetings at UBCM, which are supported by all members of the Board.

PURPOSE:

To ensure the Regional District of Okanagan-Similkameen (RDOS) Board understands and supports UBCM meeting requests submitted by Directors.

SCOPE: This policy applies to RDOS Board Directors.

POLICY

Each year the Regional District is invited to request meetings with provincial government ministers, members of the official opposition, Ministry staff and staff of crown corporations. When Directors attend meetings, along with the Chair and staff, the province understands that the delegation is participating on behalf of the Corporation, not simply representing one Director's concern or topic of interest.

Directors who wish to submit a meeting request must complete the form found as Schedule "A" to this policy. The form will then be approved by the Board to ensure the issue, information and proposed solutions of the request reflect the view point of the Board as a whole. As the topics raised at the UBCM meetings may have implications on various areas of the region, the issues and proposed solutions should be clear to all Directors prior to the Board demonstrating support for the meeting request.

This form is to be completed when a Director wishes to request a meeting with a Provincial Government elected official at UBCM on behalf of the Regional District of Okanagan-Similkameen

Initiating Director's Name:

Ministry/Minister or Opposition Member you wish to meet with:

Issue/Situation:

Background: (Include context, timeframe, parties involved, previous steps/actions)

Request: (Provide a summation of proposed solutions)

To your knowledge, has this issue been raised to a Provincial Minister by the RDOS in the past? If yes, what is the desired outcome for re--submission?