Regional District of Okanagan-Similkameen (RDOS) Process to Petition to Enter New Service Area

Applicant RDOS Submit request to RDOS Deputy Corporate Officer (DCO) to enter service area. notified than Preliminary Petition Form sent to Applicant. **Applicant signs Preliminary Petition Deputy Corporate Officer on receipt of Preliminary** Form and returns to RDOS (signatures Petition prepares Board report which includes from 50% & project boundaries feasibility, scope and cost of service. outlined). RDOS staff to send Letter of Petition Conditions to Applicant informing of costs to enter new service area and Formal Petition form. Applicant commits to project by signing (50% of service area) RDOS staff receives Formal Petition Form from and returning Formal Petition Form, Applicant. DCO certifies Formal Petition and does a agreeing to pay cost of new service. legislative review on new service then prepares report for RDOS Board and applicable bylaw/s. Report and bylaw/s submitted to RDOS Board for 3 readings. Office of CAO submits new bylaw/s to Province for approval. After Provincial approval of bylaw/s, the bylaw/s go back to RDOS Board for adoption. **RDOS** staff notifies: Applicant of Board approval/denial of bylaw/s for new service area **RDOS GIS Department for service area** mapping Applicant notified by letter of Board's approval/denial **RDOS** Finance Department for service billing to enter new service area.

RDOS Public Works Department of new service connection.