



# **REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN (RDOS) REQUEST FOR INFORMATION**

## **Facility Security Systems, Monitoring and Physical**

**ISSUE DATE: 26<sup>th</sup> April, 2024**

**CLOSING DATE: 24<sup>th</sup> May, 2024 @ 2:00 PM, Local Time**

# 1. Summary of the Opportunity

The Regional District of Okanagan-Similkameen (RDOS) is currently reviewing the security requirements of facilities and assets under its management. With over 20 locations with existing security in place, and more than 20 other sites under review for additional security support, the RDOS is seeking information from potential suppliers for a range of security services. This request for information will allow the RDOS to understand the market capability and release a Request for Proposal based on the offerings and confirmed security needs. Respondents are requested to provide details on the hardware and services they provide, with details on hardware specification, remote monitoring systems and physical security response times. Respondents can respond for one or multiple categories based on services provided to the region.

Hard Copy RFIs may be submitted to:

Regional District of Okanagan-Similkameen,  
Reception, 101 Martin Street, Penticton BC V2A 5J9

up to 2:00 pm local time on the closing date.

RFIs may also be sent electronically with the subject: "Name of the Company - For RDOS Facility Security Systems, Monitoring and Physical RFI" to the following email address:

**[mweller@rdos.bc.ca](mailto:mweller@rdos.bc.ca)**

***Questions will not be accepted or answered after 10<sup>th</sup> May 2024 @ 2:00 PM.***

To submit a response to this RFI, the Respondent **MUST** be registered as a Plan taker on the BC BID Website:

<https://www.bcbid.gov.bc.ca/page.aspx/en/usr/login?ReturnUrl=%2fpage.aspx%2fen%2fbuy%2fhomepage>

Only by being registered, can a Respondent be certain to receive addenda notifications.

It is the Respondent's (Plan taker's) responsibility to acknowledge all Addenda.

## 2. Definitions Used in RFI

**“Addenda”** means all additional information regarding this RFI including amendments to the RFI.

**“BC Bid”** means BC Bid located at <https://www.bcbid.gov.bc.ca>.

**“BCeID”** means a password ID that is required if a Respondent intends to prepare and submit Proposals electronically using BC Bid. See <https://www.bceid.ca/> for more information.

**“Closing Date and Time”** means the closing time and date for this RFI as set out in the “RFx general information” section of the “overview” menu tab; and as initially set out on the cover page to the RFI.

**“Closing Location”** means, as applicable, the hard copy delivery location; email address; or BC Bid for the submission of Responses as indicated in the “delivery of submissions” section of the “overview” menu tab; and as initially set out on the cover page to the RFI.

**“Enquiries Deadline”** means the preferred cut-off date for questions set out on the “overview” tab within BC Bid. Questions received after this date, if applicable, may not be answered.

**“Issue Date”** means the date the RFI was posted to BC Bid as set out in the “RFx general information” section of the “overview” menu tab; and as initially set out on the cover page to the RFI.

**“Official Contact”** means the individual named on the “opportunity details” menu tab for the RFI serving as the official RFI contact person for the RDOS; and as initially set out on the cover page of the RFI.

**“Request for Information”** or **“RFI”** means the information gathering process described in this document, including any including any attached or referenced appendices, schedules or other documentation and as may be modified in writing from time to time by the RDOS by Addenda.

**“Response”** means a written response to the RFI and includes the information and documentation, if any, required by any Response Form(s) that is submitted (see also “Submission”).

**“Respondent”** means a person or entity (excluding its parent, subsidiaries or other affiliates) that submits a Response.

**“RFx”** has the same meaning as RFI as the term may appear in BC Bid or BC Bid pop-up advisories associated with a Response.

**“Submission”** as used in the Submission Declaration and within BC Bid and its pop-up advisories related to this RFI has the same meaning as Response.

**“You”** and **“Your”** as used in the Submission Declaration Form and any BC Bid pop-up advisories related to this RFI has the same meaning as Respondent.

### 3. RFI Guide

Respondents should provide a concise and focused Response that provides the information sought by this RFI.

- A. Respondents are not to submit price proposals of any kind; however, the Respondent may provide high-level budgeting information.
- B. Respondents are not to submit information about the qualifications or experience of specifically named individuals in their firm.
- C. This RFI will not be used to evaluate, rank or select Respondents, nor will it be used to pre-qualify or screen Respondents for a subsequent competitive bidding process, if any.
- D. If subsequent competitive bidding opportunities are issued, the RDOS is not obligated to advise any Respondent. Respondents are advised to monitor the BC Bid website (<https://www.bcbid.gov.bc.ca>) for any such opportunities or to see if there are any Addenda to the RFI.
- E. Enquiries related to this RFI including any requests for information or clarification may only be directed in writing to the Official Contact using the email address identified on the "opportunity details" menu tab, who (subject to the Enquiries Deadline, the preferred cut-off date and time for enquiries set out in the "RFx general information" section on the "overview" menu tab) will respond if time permits before the Closing Date and Time. Information obtained from any other source is not official and should not be relied upon. Enquiries and any responses providing new information will be recorded and posted to BC Bid as an Addenda for Respondents. Despite the foregoing, the RDOS may choose in its sole discretion not to respond, respond in whole or in part, or reformulate enquiries in whole or in part. The RDOS may in its sole discretion choose whether to post any such enquiries (as reformulated if reformulated) and responses to BC Bid or otherwise distribute to Respondents.
- F. All Responses and information provided to this RFI become the property of the RDOS, subject to the provisions of the Freedom of Information and Protection of Privacy Act. Respondents responding to this RFI irrevocably consent to the RDOS incorporating any submitted ideas, concepts, approaches, or strategies or other information into any planning, design, procurement, process, contract or other initiatives without any obligation, liability, or consideration on the part of the RDOS. The RDOS will not be responsible or liable to pay for any costs incurred by any Respondent in responding to this RFI.
- G. Respondents should not provide any proprietary, trade secret or confidential information. Regardless of how the information provided by respondents is conditioned or qualified, the RDOS will not treat any information received from respondents as proprietary, a trade secret or confidential.
- H. This RFI process will run to the following timetable. This timetable may be amended at the RDOS's discretion by issuing an addendum to this RFI.

**Table 1 – RFI Timetable**

<b>Event</b>	<b>Date</b>
<b>Issue Date of this RFI</b>	26 <sup>th</sup> of April 2024
<b>Deadline for Questions</b>	10 <sup>th</sup> of May 2024, 2 pm PST
<b>Last Day for Issue of Addenda</b>	17 <sup>th</sup> May 2024
<b>RFI Closing Date and Time</b>	24 <sup>th</sup> May 2024, 2pm PST

## **4. Request for Information**

Respondents may respond to one or many categories noted below based on their capabilities.

### **4.1. Security Hardware and Software**

The RDOS currently has the following hardware systems in place for assets to allow remote monitoring to be undertaken:

- DSC Power Series Security System
- Kantech ioProx Proximity Card Readers
- Avigilon H4 Multisensor Cameras
- Bosch 8512G Security System

Respondents are requested to provide details on their capability to deliver the following services:

- Maintenance of existing security systems.
- Install new security hardware and software compatible with existing security systems (provide specifications for systems you have available and their compatibility with existing hardware operated by the RDOS).
- Supply and installation of camera monitoring systems, including digital video recording and network video recording capabilities (provide specifications for systems you have available and their compatibility with existing hardware operated by the RDOS).
- Supply and install Visitor Management Systems (provide specifications for systems you have available and their compatibility with existing hardware operated by the RDOS).
- Other security innovations outside of the above services (if applicable).

### **4.2. Intrusion, Fire and Environmental Offsite Monitoring**

Respondents are requested to provide details on their capability to deliver the following services:

- Offsite monitoring (intrusion, fire and environmental alarms).
- Call list response (after hours) to location-specific call lists from Western Canadian-based monitoring staff.
- Digital Monitoring Platform Access (compatible with existing systems) – to allow RDOS staff to monitor via web-based or app-based systems.

### **4.3. Physical Security Monitoring**

The RDOS currently has a physical presence for callouts and monitoring across the Okanagan-Similkameen region. The District requests information on physical security offerings, with details required to be provided on response times for the locations listed in Table 2:

- Attendance to callouts.
- Routine physical monitoring.

## **5. Security Locations**

The sites under RDOS management that require security services are listed below. This list is provided to allow an understanding of the geographic locations. Existing security information for each site is not provided for privacy and security.

**Table 2 – RDOS Sites**

<b>Site Name</b>	<b>Location</b>
<b>Water &amp; Wastewater Locations</b>	
1. Missezula Lake Pump Station	250 Missezula Lake Rd
2. Well #2 Pump Station	1109 Willow St., Okanagan Falls
3. Well #3 Pump Station	4652 14th Ave., Okanagan Falls
4. Well #4 Pump Station	1571 Maple St., Okanagan Falls
5. Well #5 Pump Station	1301 Main St., Okanagan Falls
6. Well #6 Pump Station	1704 Oliver Ranch Rd., Okanagan Falls
7. Works Yard	1571 Maple St., Okanagan Falls
8. Okanagan Falls - WWTP	Rail Road, Okanagan Falls
9. Lift Station #3	1440 Cedar St., Okanagan Falls
10. Well Pump Station	100 Van Wallegham Rd, Keremeos
11. Reservoir	Olalla Creek Forestry Rd, Keremeos
12. Well Pump Station/Reservoir	2339 Sun Valley Way, Okanagan Falls
13. Well Pump Station	183 Carr Crescent, Cawston
14. Well Pump Station/Treatment Plant	133 Kettle Pl, Faulder
15. Reservoir/Booster Station	100 Mountain View Pl, Faulder
16. Arawana Reservoir	2778 Workman Place, Naramata
17. Juniper Booster Station	3241 Juniper Drive, Naramata
18. Raw Water Pump Station	3865 – 1st St, Naramata
19. Water Treatment Plant	3170 McKay Rd, Naramata
20. Water Office	224 Robinson Ave, Naramata
21. Vista Lower Booster Station	
22. Vista Upper Booster Station	
23. Vista Reservoir	
24. Lake Pump Station	1500 Hwy 97, Penticton
25. Booster Station/Lower Reservoir	3650 Pine Hills Dr, Penticton
26. Upper Reservoir	Access From 1714 Forsyth Pl., Penticton
27. Booster Station	215 Lower Moorpark Dr., Penticton
28. Reservoir Valve Chamber	Access At 1350 Newton Dr., Penticton
<b>Solid Waste</b>	
29. Campbell Mountain Landfill Penticton	1765 Reservoir Rd, Penticton
30. Okanagan Falls Landfill	3751 Allendale Lake Rd, Okanagan Falls
31. Oliver Landfill	498 Saddle Ridge Rd, Oliver

Site Name	Location
32. Keremeos Landfill	El Rancho Dr, Keremeos
33. 1313 Greyback Mountain Road (The Ranch)	1313 Greyback Mountain Road, Penticton
34. Apex Transfer Station	220 Strayhorse Rd, Hedley
<b>Offices and Public Facilities</b>	
35. The Lodge Office	1655 Reservoir Road, Penticton
36. Okanagan Falls Office	1109 Willow St., Okanagan Falls
37. 101 Martin Street Office	101 Martin Street, Penticton
38. 176 Main Street Office	176 Main Street, Penticton
39. The Annex Office	153 Estabrook Street, Penticton
40. Secrest Hill Agricultural Farmworkers Campground	501 Secrest Hill Rd, Oliver
41. Similkameen Recreation Centre	311 9th St, Keremeos
42. Kaleden Hall	320 Lakehill Rd, Kaleden
<b>Parks</b>	
43. Manitou Park	Dorothy Rd, Naramata
44. Wharf Park	1 St, Naramata
45. Pioneer Park	187 Ponderosa Ave, Kaleden
46. Spirit Park	860 Robinson Ave, Naramata
47. Kenyon & Christie Memorial Parks	5332 8 Ave, Okanagan Falls
<b>911 - Communications</b>	
48. Wilson Mountain	
49. Willowbrook	
50. Stirling Creek	
51. Keremeos/Pincushion	
52. Sasquatch/Anarchist	
53. China Ridge Tower	
54. Lost Moose	
<b>Firehalls</b>	
55. Tulameen Firehall	132 1 St, Tulameen
56. Kaleden Firehall	303 Lakehill Rd, Kaleden
57. Naramata Firehall	1095 Lower Debeck Rd, Naramata
58. Anarchist Mountain Fire Hall	115 Grizzly Rd, Osoyoos
59. Keremeos Firehall	513 7 St, Keremeos
60. Coalmont Firehall	Coalmont
61. Willowbrook Firehall	Willowbrook
62. Okanagan Falls Firehall	5013 11 Ave, Okanagan Falls