

REGIONAL DISTRICT OF OKANAGAN-SIMILKAMEEN

BOARD of DIRECTORS MEETING

Thursday, September 18, 2025

RDOS Boardroom

101 Martin Street, Penticton, BC V2A 5J9



MEMBERS PRESENT: Chair M. Pendergraft, Electoral Area "A"	Director R. Graham, City of Penticton
Vice-Chair C. Watt, City of Penticton	Director I. Gilbert, City of Penticton
Director R. Barkwill, Summerland	Director D. Holmes, District of Summerland
Director J. Bloomfield, City of Penticton	Director M. Johansen, Town of Oliver
Director G. Bush, Electoral Area "B"	Director S. McKortoff, Town of Osoyoos
Director I. Chahal, Electoral Area "C"	Director S. Monteith, Electoral Area "I"
Director B. Coyne, Electoral Area "H"	Director J. Reynen, City of Penticton
Director S. Coyne, Town of Princeton	Director T. Roberts, Electoral Area "G"
Director A. Fedrigo, Electoral Area "E"	Director M. Taylor, Electoral Area "D"
Director R. Gettens, Electoral Area "F"	Director J. Wiebe, Village of Keremeos

STAFF PRESENT: J. Zaffino, CAO
N. Evans-MacEwan, CFO

T. Batten, Corporate Officer

The meeting was called to order at 9:25 am.

A. APPROVAL OF AGENDA

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

That the Agenda for the RDOS Board Meeting of September 18, 2025, be adopted. -**CARRIED**

A.1 Consent Agenda - Corporate Issues

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Consent Agenda Corporate Services be adopted. -**CARRIED**

A.1.1 Advisory Planning Commissions

A.1.1.1 Electoral Area "D" Advisory Planning Minutes

THAT the Minutes of the September 2, 2025, Electoral Area "D" Advisory Planning Commission meeting be received.

A.1.2 Parks and Recreation Commissions

A.1.2.1 Okanagan Falls Parks and Recreation Minutes

THAT the Minutes of the July 24, 2025, Okanagan Falls Parks and Recreation Commission meeting be received.

A.1.2.2 Naramata Parks and Recreation Minutes

THAT the Minutes of the July 28, 2025, Naramata Parks and Recreation Commission meeting be received.

A.1.3 Planning and Development Committee

THAT the Minutes of the September 4, 2025, Planning and Development Committee meeting be adopted.

A.1.4 Protective Services Committee

THAT the Minutes of the September 4, 2025, Protective Services Committee meeting be adopted.

A.1.5 Corporate Services Committee

THAT the Minutes of the September 4, 2025, Corporate Services Committee meeting be adopted.

A.1.6 RDOS Board of Directors

THAT the Minutes of the September 4, 2025, RDOS Board of Directors meeting be adopted.

B. DEVELOPMENT SERVICES - Rural Land Use Matters

- B.1 Agricultural Land Commission Referral (Subdivision) – Electoral Area “A” (A2025.014-ALC)
(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the RDOS Board “authorize” the application to subdivide the parcel legally described as Part SE1/4, Section 3, Township 65, SDYD, except lying N&W of highway shown on Plan H415, to proceed to the Agricultural Land Commission. -**CARRIED**

B.2 Development Variance Permit Application — Electoral Area “D” (D2025.019-DVP)

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT Development Variance Permit No. D2025.019-DVP, to allow for the construction of an addition to the principal dwelling and to formalize multiple buildings and structures at 4813 Barten Place, Okanagan Falls, be referred to the Area “D” Advisory Planning Commission and be brought back to the Board at the October 2, 2025, meeting. **-CARRIED**

B.3 Zoning Bylaw Amendment – Electoral Area “I” (I2025.010-ZONE)

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.58, 2025, be read a first and second time and proceed to public hearing;

AND THAT the holding of a public hearing be scheduled for the Regional District Board meeting of October 2, 2025;

AND THAT staff give notice of the public hearing in accordance with the requirements of the *Local Government Act*. **-CARRIED**

B.4 Zoning Bylaw Amendment – Electoral Area “F” (F2025.009-ZONE)

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.57, 2025, be referred to the Area “F” Advisory Planning Commission. **-CARRIED**

B.5 Zoning Bylaw Amendment – Electoral Area “D” (D2025.006-ZONE)

This item was subject of one of the Public Hearings held on the morning of September 18, 2025.

This item was postponed from the September 4, 2025 Board of Directors meeting.

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT the Okanagan Valley Zoning Amendment Bylaw No. 2800.55, 2025, be read a third time. **-CARRIED**

- B.6 Short-Term Rental Accommodation Review – Electoral Areas “A”, “C”, “D”, “E”, “F” & “I” (X2024.017-ZONE)

Director S. Coyne left the meeting at 9:43 am.

This item was subject of one of the Public Hearings held on the morning of September 18, 2025.

This item was postponed from the September 4, 2025 Board of Directors meeting.

(Unweighted Rural Vote - Simple Majority)

MOVED and SECONDED

THAT Official Community Plan (OCP) Amendment Bylaw No. 3099, 2025 be read a third time;

AND THAT Okanagan Valley Zoning Amendment Bylaw No. 2800.50, 2025 be read a third time, as amended by deleting section 2(v);

AND THAT Development Procedures Amendment Bylaw No. 2500.36, 2025, be read a third time. **-CARRIED**

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT CAO Delegation Amendment Bylaw No. 3033.02, 2025 be read a third time. **-CARRIED**

- B.7 Business Licencing Regulation Bylaw – Tourist Accommodation Uses (X2025.001-BLR)

This item was postponed from the September 4, 2025, Board of Directors meeting.

(Participant Vote - Simple Majority) - Participants: Electoral Areas "A", "B", "D", "E", "F", "G", "I"

MOVED and SECONDED

THAT Business Licence Regulation Amendment Bylaw No. 3100.01, 2025 be adopted. **- CARRIED**

(Weighted Corporate Vote - Majority)

MOVED and SECONDED

THAT Fees and Charges Amendment Bylaw No. 3097.02, 2025, be adopted. **-CARRIED**
OPPOSED: Director B. Coyne

C. PROTECTIVE SERVICES

- C.1 Protective Services – Flood Defence System Deployment Policy

Director S. Coyne returned to the meeting at 9:52 am.

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT the Board adopt the Flood Defense System Deployment Policy. **-CARRIED**

D. FINANCE**D.1 Electoral Area "C" Community Works (Gas Tax) Reserve Fund Expenditure**

(Weighted Corporate Vote - 2/3 Majority)

MOVED and SECONDED

THAT Bylaw No. 3118, 2025, being a bylaw that authorizes the expenditure of \$20,000 from the Area "C" Community Works Program (Gas Tax) Reserve Fund for the purposes of installing a concrete pad in front of the Willowbrook Firehall be read a first, second and third time and be adopted; and

THAT Bylaw No. 3102.05, 2025, being a bylaw to amend the 2025-2029 Five Year Financial Plan to include the expenditure of \$20,000 from the Community Works Reserve be read a first, second and third time and be adopted. **-CARRIED**

E. LEGISLATIVE SERVICES**E.1 Similkameen Visitor Information Centre Contribution Service**

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT Similkameen Visitor Information Centre Contribution Service Establishment Amendment Bylaw No. 2622.01, 2025, be adopted. **-CARRIED**

F. CAO REPORTS**F.1 Verbal Update****F.1.1 Strategic Priorities Board Amendments**

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT changes to the strategic priorities tracker as detailed in Schedules A, B and C of the Administrative Report dated September 18, 2025, be approved for the removal, deferral and scope changes. **-CARRIED**

G. OTHER BUSINESS**G.1 Chair's Report****G.2 Directors Motions****G.3 Board Members Verbal Update****G.3.1 Board Representation**

1. Municipal Finance Authority – *Pendergraft, Watt (Alternate)*

2. Municipal Insurance Association – *Pendergraft, Taylor (Alternate)*
3. Okanagan Basin Water Board - *McKortoff, Holmes, Monteith, Fedrigo (Alternate), Pendergraft (Alternate), Taylor (Alternate)*
4. Okanagan Film Commission – *S. Coyne, Fedrigo (Alternate)*
5. Okanagan Regional Library – *Fedrigo, Monteith (Alternate)*
6. Okanagan-Kootenay Sterile Insect Release Board – *Bush, Roberts (Alternate)*
7. Southern Interior Municipal Employers Association – *S. Coyne*
8. Starling Control – *Bush*
9. Economic Trust of the Southern Interior (ETSI-BC) - *Johansen, McKortoff, Bloomfield, Roberts (Alternate)*

H. CLOSED SESSION

(Unweighted Corporate Vote - Simple Majority)

MOVED and SECONDED

THAT in accordance with Section 90(1)(c)(e),(i),(k), and 90(2)(b), of the *Community Charter*, the Board close the meeting to the public on the basis of the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality, the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose, negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to have the interests of the municipality if they were held in public, and the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party. **-CARRIED**

The meeting closed to the public at 10:40 am and reopened to the public at 11:51 am.

J. ADJOURNMENT

MOVED and SECONDED

THAT the meeting adjourn at 11:52 am. **-CARRIED**

APPROVED BY:

"Original Signed by"

M. Pendergraft, Chair

CERTIFIED CORRECT:

"Original Signed by"

T. Batten, Corporate Officer